

Privacy Notice – communication management at the National School of Judiciary and Public Prosecution (KSSiP)

Pursuant to Article 13(1) and (2) of the General Data Protection Regulation of 27 April 2016 (“GDPR”), we hereby inform you that:

1. Your personal data will be processed by the National School of Judiciary and Public Prosecution, with its registered office at ul. Przy Rondzie 5, 31-547 Kraków, Poland (“KSSiP”).
2. Contact details of the Data Protection Officer: e-mail: iod@kssip.gov.pl.
3. Your personal data will be processed for the purposes related to the exchange and management of communications with KSSiP under Article 6(1)(a)(b)(c)(e) and (f) GDPR;
4. Processing of data under Article 6(1)(f) GDPR is necessary to reply to the communication for the purposes of the legitimate interests pursued by the Controller.
5. Personal data provided by you will be made available to entities which have the right to obtain it pursuant to the applicable laws or under a contract, in particular:
 - delegated employees and persons,
 - entities providing KSSiP with IT services,
 - entities providing KSSiP with mail and courier services.
6. Your personal data will be stored for a period necessary to provide responses to communications and for a period envisaged in the applicable laws governing the storage of specific documents. Moreover, your data may be stored for the purposes of or the establishment, exercise, or defence of legal claims filed against the Data Controller and resulting from the management of documents received for a period envisaged in the applicable laws.
7. You have the right to: access your personal data, to rectify or erase it, to restrict processing, to transfer your data to a different controller, to object to processing – within the limits of the applicable laws.
8. You have the right to lodge a complaint with a competent supervisory authority, if you believe that the processing of your personal data infringes the provisions of GDPR.
9. Provision of personal data for the purposes related to communication management is voluntary. Failure to provide data may result in our refusal to provide responses to the communication received.
10. Your data will not be subject to automated processing, including profiling.