**2nd seminar: Judicial cooperation in criminal matters**

 **Rights of suspected and accused person**

**22-26 August 2016, Kraków**

**PROGRAMME**

*We kindly ask you to complete the form electronically in English and return it by* ***30 June 2016*** *to Ms Anna Mendel (**a.mendel@kssip.gov.pl**).*

1. **PERSONAL DETAILS**

|  |  |  |
| --- | --- | --- |
| **Surname** |  | **Mrs □ Ms □ Mr □** |
| Name |  |
| **Country** |  |
| **Institution** |  |
| **Professional address** |  |
| **Function** |  |
| **Professional phone** |  |
| **Mobile phone** |  |
| **E-mail** |  |
| **Fax** |  |

1. **LOGISTIC INFORMATION**

*The National School of Judiciary and Public Prosecution provides the accommodation in the hotel of the School “Dom Aplikanta” for all participants and experts. All rooms are individual and are equipped with TV, interphone, access to the Internet (cable connection) and bathrooms with hairdryers and showers. Please note that it is forbidden to smoke in all rooms due to security reasons.*

*The National School of Judiciary and Public Prosecution will be in charge of making reservation in “Dom Aplikanta” from 21 August (arrival) till 26 August (departure) . To make sure that all arrangements are confirmed for your stay please provide us with the following information:*

**Are you going to be accommodated in “Dom Aplikanta”?**

**YES ⬜ NO ⬜**

|  |  |
| --- | --- |
| Arrival date: |  |
| Arrival time:  |  |
| Departure date: |  |
| Departure time: |  |
| Type of transport: |  |

**Accommodation venue:**

**DOM APLIKANTA**

**ul. PRZY RONDZIE 5**

**31-547 KRAKÓW**

**Tel. +48 12 617 96 99**

**Fax: +48 12 617 96 98**

dom.aplikanta@kssip.gov.pl

**Private staying in “Dom Aplikanta”:**

*Participants who would like to come earlier or to stay longer can make individual reservation in “Dom Aplikanta” based on hotel’s availability. All reservations for private staying should be made directly in “Dom Aplikanta”(**dom.aplikanta@kssip.gov.pl**). In these cases only credit card (with except of American Express) payment is acceptable.*

**3. MEALS ARRANGEMENTS**

*The costs of meals will be covered by the organizers (breakfast, coffee breaks and lunches). The costs of breakfast, lunches and coffee breaks will be deducted obligatory of per diems.*

*The participants living or working 100 km from Kraków do not receive per diems and do not have their costs of meals and accommodation covered.*

**Please let us know if you require any special meals:**

**Vegetarian YES ⬜ NO ⬜**

**Other (please specify) ……………………………………….. YES ⬜ NO ⬜**