



## **Exchange Programme for Judicial Authorities (2017)**

### **BILATERAL EXCHANGES BETWEEN COURTS/PROSECUTION OFFICES OF THE EU MEMBER STATES**

#### **CALL FOR EXPRESSION OF INTEREST**

##### Subject:

The European Judicial Training Network is launching a call for expression of interest for the organization of bilateral exchanges between courts/prosecutor's offices of the EU Member States (EU MS) in the framework of the Exchange Programme for Judicial Authorities 2017.

The main objective of the EJTN Exchange Programme is to develop mutual trust between judicial authorities and the feeling of belonging to a common European judicial area to promote the mutual recognition of judicial decisions by getting to know each other better and working together.

In an exchange between two courts/prosecutors' offices of two different EU MS, one court/prosecutor's office from an EU MS will send judges/prosecutors to the corresponding court/prosecutor's office of the other EU MS, who will act as the hosting entity.

##### Reciprocity:

The reciprocity in bilateral exchanges is desirable but not compulsory. Projects for a bilateral exchange with reciprocal visits should include a formal declaration from the other party that all necessary measures have been taken in order to ensure their participation as visiting court.

##### Format:

- Length: one week;
- Size of the groups: the delegations should be composed of 5 participants;
- Language: the working language should be determined by the courts involved in the exchange. Interpretation costs will not be covered by EJTN.

##### Application procedure:

The call for expression of interest will be disseminated through the contacts points of the EJTN Exchange Programme in the EU MS (see list in annex).

Interested courts/prosecutors' offices are invited to submit a detailed project including the following minimum items:

- information on the court/prosecutor's office with which the exchange is to take place (the corresponding court/prosecutor's office in the other EU MS shall be identified prior to the

- application as the identification of potential hosting courts/prosecutors' offices will not be assumed by EJTN);
- description of the aim of the exchange (in line with the above-mentioned objectives of the Exchange Programme);
  - topics to be tackled during the exchange (possibly a draft programme). EU law/judicial cooperation instruments should be covered amongst the topics;
  - the composition of the visiting/receiving delegations (if the information is not available, the number of participants in both delegations). The delegation can comprise court staff members although the majority should be constituted by judges and/or prosecutors;
  - Name and contact details of a contact person for the exchange project.

#### Financial conditions:

Bilateral exchanges between courts/prosecutor's offices of the EU MS will be governed by the financial rules of the EJTN Exchange Programme. Each visiting participant will receive a per diem for his/her subsistence expenses during the stay abroad and will be reimbursed for their travel expenses from the court/prosecutor's office of origin to the visited court/prosecutor's office according to the financial rules laid down in the "Practical Guide to the Exchange Programme 2017". The costs of the hosting courts/prosecutor's offices will not be covered by EJTN.

#### Evaluation:

A report/evaluation will have to be submitted by the concerned courts/prosecutor's offices after the exchange. In order to have a complete view, the reports should contain information derived from the assessment provided by the following: the visiting group, the hosting group and the hosting institution.

The results of the assessment should determine therefore in what ways the activity of the host institution was affected throughout the exchange (if the case).

Further information about how to draft the report will be provided to participating delegations prior to their exchange.

#### Calendar:

The visits will have to take place by the end of the year (31st December 2017).



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of the European Union*

## ANNEX

### List of Exchange Programme contact points

Country	Institution	Competence	Name CP	email adresse	Phone
Austria	Bundesministerium für Justiz	ordinary judges, prosecutors, trainers	Ms. Sabine STEINER	<a href="mailto:sabine.steiner@bmj.gv.at">sabine.steiner@bmj.gv.at</a>	+43 1 52152 2732
	Association of Austrian Administrative Judges	administrative judges	Ms. Susanna GAMAUF-BOIGNER	<a href="mailto:susanna.gamauf-boigner@uvs.wien.gv.at">susanna.gamauf-boigner@uvs.wien.gv.at</a>	+43 1 4000 38782
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	Supreme Court of Estonia	ordinary, administrative judges and trainers	Mr. Tanel KASK	<a href="mailto:tanel.kask@riigikohus.ee">tanel.kask@riigikohus.ee</a>	+372 7 309 075
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	Conseil d'Etat	administrative judges	Ms. Marie DELORD	<a href="mailto:marie.delord@conseil-etat.fr">marie.delord@conseil-etat.fr</a>	+33 1 40 20 83 46
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	Consiglio di Presidenza della Giustizia Amministrativa	administrative judges	Ms. Maria Laura MADDALENA	<a href="mailto:ml.maddalena@gmail.com">ml.maddalena@gmail.com</a>	+39 320 7983607

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Luxembourg	Parquet général du Grand-Duché du Luxembourg	ordinary and administrative judges, prosecutors	Mr. Marc SCHILTZ	<a href="mailto:marc.schiltz@justice.etat.lu">marc.schiltz@justice.etat.lu</a>	+ 352 475 981 332
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